



Monticello Farmers' Market Application
Thursdays, May 27 through September 30, 2021
3:30pm to 7:00pm, early closing in Sept.
Monticello Public Library Parking Lot

Farm Name: _____
 Primary Seller Name: _____
 Names of Additional Sellers: _____
 Address: _____ City: _____ Zip: _____
 Business/Home Phone: _____
 Cell Phone: _____
 E-mail _____

Address where crops are grown: _____ City: _____

Can we distribute your phone or email to customers requesting to contact you directly about product availability? yes no

Do you grow or produce all items you intend to sell? yes no

If no, please explain _____

Are you selling any processed food items requiring a license from the MN Department of Agriculture?

yes no If yes please include a copy of your license from the MN Dept. of Agriculture.

Minnesota Sales Tax ID number (if applicable) _____

Please provide a list of the items you plan to sell: (attach a separate sheet if necessary)

Please check all the dates you plan on attending:

- | | | | | |
|---------------------------------|----------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> May 27 | <input type="checkbox"/> June 43 | <input type="checkbox"/> July 1 | <input type="checkbox"/> August 5 | <input type="checkbox"/> Sept. 2 |
| | <input type="checkbox"/> June 10 | <input type="checkbox"/> July 8 | <input type="checkbox"/> August 12 | <input type="checkbox"/> Sept. 9 |
| | <input type="checkbox"/> June 17 | <input type="checkbox"/> July 15 | <input type="checkbox"/> August 19 | <input type="checkbox"/> Sept. 16 |
| | <input type="checkbox"/> June 24 | <input type="checkbox"/> July 22 | <input type="checkbox"/> August 26 | <input type="checkbox"/> Sept. 23 |
| | | <input type="checkbox"/> July 29 | | <input type="checkbox"/> Sept. 30 |

Please check:

- I have read and agree to abide by all Monticello Community Center Farmers' Market policies
- I agree that the City of Monticello and the Monticello Community Center are not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to the preparation for or participation in the Monticello Farmers' Market, whether such injury, theft, or damage occurs prior, during or after the Farmers' Market. Seller further agrees to indemnify and hold the City of Monticello and the Monticello Community Center harmless for and against any claims for such injury, theft, or damage.
- I understand that it is recommended that I carry my own general liability and product liability insurance because the City of Monticello and the Monticello Community Center does not provide this coverage.

Signature of Primary Seller: _____ **Date:** _____

Your application must be accompanied by full payment & applicable licenses.

Applications received first will be considered first. Preference will be given to past participants in good standing with the market and to vendors selling products which will enhance the variety of the market. Applications received by March 1 will be notified of their status by March 19. Applications that arrive after March 1 will be given consideration if space allows. Checks will be returned to unaccepted applicants.

Please check one: **Vehicle Booth—\$120** **Non-vehicle Booth—\$90**

If necessary, please include any special needs to be considered for booth placement (i.e. generator use, vendor disability)

Mail applications to: Monticello Community Center
Attention: Farmers' Market
505 Walnut Street, Suite 4
Monticello, MN 55362

Make checks payable to: Monticello Community Center. Or Include Credit Card Information:

Card Holder Name _____ Signature: _____

Card Number _____ - _____ - _____ Expiration _____



APPLICATION CHECKLIST

As a vendor, the following items/forms must be complete and submitted with your application.

- Booth payment (check or credit card)
- ST-19 - Operator Certificate of Compliance
- Vendor Token Agreement Form
- W-9
- Direct Deposit (optional)
- Certificate of Insurance
- Cottage Food License (copy) if selling baked goods or canned goods
<https://www.mda.state.mn.us/food-feed/cottage-food-producer-registration>
- Proof of Insurance
Vendors must carry general liability/product liability insurance in the minimum amounts of: \$1,000,000 per occurrence AND \$1,000,000 aggregate of general liability insurance. The City of Monticello MUST BE LISTED as an additional insured on your policy for the dates of the Monticello Farmers Market and shown on the Certificate of Insurance as such. Your insurance agent can also provide this to us directly by emailing sara.cahill@ci.monticello.mn.us. Send your Certificate of Insurance form, please do not send a copy of your insurance policy.