

1. Agenda Documents

Documents:

- [LIBRARY BOARD AGENDA - 061323.PDF](#)
- [2. BOARD REPORT.PDF](#)
- [3. MO BOARD MEETING REVIEW-PSS.PDF](#)

MONTICELLO LIBRARY BOARD MEETING

TUESDAY, June 13, 2023

5:30 PM

2023 Meetings <u>Tuesdays at 5:30 pm</u> September 12 December 12

AGENDA

1. Approval of the minutes of 3/14/22 Board Meeting
2. Library Report(s) (Marla)
3. GRRL Update(s) (Jeannette)
4. Old Business— Building issues
 - a. Gardening and Landscaping – Summer pots planted by the Monticello Ambassador candidates.
 - b. Additional shelving (Jeff Jansen, local cabinetmaker, made us two nice bins for the children’s easy books (picture books). While moving the old ones around, we broke a leg off one of the shelves rendering it non-usable. He fixed it and returned it on 6/10/23. Now we can get the kids area back in shape, and will address the overcrowding to a large extent.
 - c. Summer Reading Program started 6/5/23. We had over 200 sign ups in the first week.
5. New Business –
 - a. Welcome new board member Lisa Bush!
 - b. Building issues—reinstallation of coat hooks for our book club kits, and sign on the clock tower for SRP.

- c. Fall Book Sale is probably October. Friends meet in July, and date will be set then. The Friends are in need of a new board member, as our President, Patty Rogenkamp resigned after 10 years of dedication. We thank her!
- d. Is there any space in Monticello where we could temporarily store some of our seasonal décor? Maybe the old DMV perhaps? We are running out of room.

Next meeting: September 12 @ 5:30 p.m.

Quarter: March-June

Year: 2023

Statistics

As of May 31, 2023, the Monticello Public Library circulation was at 54,764. March's circulation was at 12,711, April's was 10,816, and May's was 10,114. We dipped below 2022's YTD percentage by 3.1%. Lots of school visits occurred in the month of May, and many Kindergarteners signed up for their first card.

Programs

Legacy: We had two author events in May: Allen Eskens and Frank Weber. Both programs were well received.

We welcomed traveling exhibits from the soon to be built Great River Children's Museum. We had a special experience, "Cardboard City," which was very popular.

Take & Makes continue to be popular, and so do our ProCRAFTinators programs.

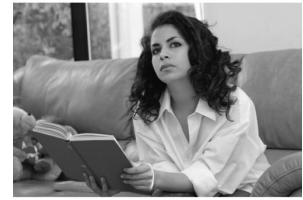
I made a connection with Monticello Care Center and will start institutional delivery probably in July. They are waiting to hear back on their institutional delivery card approval from GRRL.

Building/Maintenance Issues

Other than a few lights out here and there, there is not much to speak of. We had a couple hooks placed so we can hang some signage outdoors and we re-installed some coat hooks so we can hang our Children's book Club kits and Grab & Go kits back up again.

Staffing Updates

Our LOA aide has returned, just in time to see one leave. Tammy will be moving out of the area, and will be leaving us at the end of June.



Patron Services Supervisor Report

To: Monticello Board
CC: Marla Scherber, LSC
From: Jeannette Burkhardt, Patron Services Supervisor
Date: June 13, 2023

Leadership Team

The Leadership Team received a preliminary summary of the User/Non-user survey that SCSU put together and executed for us. Overall the results were positive. Patrons are happy with the library. We will have a more in depth result presentation in the coming months and will dig deeper into the results to see where improvements can be made.

DEI Team

The Diversity, Equity and Inclusion work team reconvened Thursday, April 27 to continue working on making the library a more welcoming and diversely rich place for patrons and staff. This group initially met in January of 2020 and the group's efforts resulted in many recommendations that are part of the 2022-2025 Strategic Plan. Some examples of this work include: fines free, PTO for aides, job description changes, cross-cultural communication training and changes to the catalog subject headings. Staff from all levels of GRRL were encouraged to participate. The Leadership team is reviewing the notes from the table talks and will be determining items should take priority to move forward.

Testify exhibit

Executive Director Karen Pundsack and Patron Services Specialist Beth Ringsmuth Stolpman worked with Georgi Page of the Page Foundation to bring a pop-up banner version of the TESTIFY Exhibit to GRRL. The pop-up version mirrored the exhibit that was available for viewing at the Cargill Gallery at the Minneapolis Central Library, part of the Hennepin County Library System. The pop-up version was available for viewing at the St. Cloud Library, February 1, 2023 through March. The hope is that the pop-up exhibit will be sent in groupings of banners to other GRRL locations. This project was made possible with Minnesota's Arts & Cultural Heritage Funds.

ARPA Telehealth Laptops

13 laptops have been delivered to 12 libraries with “private” study or meeting rooms. These laptops were purchased using ARPA (America Rescue Plan Act) money. The intention is these laptops will be used by patrons that need access for virtual appointments with medical and mental health professionals or, potentially, virtual jail visits.

ARPA Parking Lot Wireless Project

The Monticello parking lot access point was installed and ready for use on April 13, 2023. This project allows patrons wider access to the library’s wireless internet service from the parking lot.