

MONTICELLO LIBRARY BOARD MEETING

TUESDAY, March 12, 2019

5:30 PM

AGENDA

1. Approval of the minutes of the December 11, 2018, Board Meeting
2. Library Report –
3. GRRL Update
4. Old Business –
5. New Business –
6. Next Library Board Meeting – March 12, 2019, 5:30 pm

2019 Meetings <u>Tuesdays at 5:30 pm</u> March 12 June 11 September 10 December 10

The background of the top section is a stylized American flag with stars and stripes. The text is overlaid on this background.

REVISITING THE FOUNDING ERA:

Town Hall Discussion

**THURSDAY, MARCH 28
6:00 P.M. TO 7:30 P.M.**

Join a panel of Monticello citizens for a town hall conversation about important documents from America's Founding Era. The discussion will explore the themes of these documents and how they relate to life in Monticello today. For teens and adults. This event is being held in the Mississippi Room at the Monticello Community Center. Sponsored by a grant from the Gilder Lehrman Institute.



MONTICELLO PUBLIC LIBRARY - 200 West 6th St. • Phone: 763-295-2322 • griver.org/events

Great River Regional Library (GRRL) may photograph or otherwise record this program/event for purposes including but not limited to training, archiving & marketing. GRRL retains all rights to photographs, video & audio.

Quarter: JANUARY-MARCH Year: 2019

Statistics

2018 Year-End: Monticello finished out 182, 691 checked out items
 Number of requests place 8220
 SRP participants: 824
 WRP participants: 284
 Patrons using wireless internet: 3224
 Patrons using internet stations: 6211
 Programs offered: 287
 Program attendance: 5059

Our Winter Reading Program, "Get Yeti to Read" which concluded February 28. We had 207 participants with 250 reading slips. Down from last year. We gave away weekly prizes of mugs and hats (provided by GRRL) and t-shirts, baseball hats, books, DVDs and miscellaneous items (provided by the Friends of the Monticello Library). The grand prize (provided by GRRL) was a \$25 gift certificate, and the grand prize winner was given an Amazon Gift card.

Programs

In 2019, our Target Audience is school-aged children, and we'll be doing what we do best—offering programs of high quality and great reputation. Our Summer Reading Program theme this year is: "It's Showtime at your Library." We'll be promoting summer reading with great prizes and incentives for kids from 0-18.

We continue to work on relationships with staff at Eastview Elementary and Wright County Community Action, sharing GRRL early literacy resources and sponsoring collaborative events.

Monticello has a Facebook page, and now has moved away from the pilot program and is working towards a content marketing group. I have recently been trained and have put out my first two posts on the site. We hope to use it to market programs, promote the collection and to get out information as needed by the public.

We have a grant being fulfilled: We are giving 2 programs: Revisiting the Founding Era Youth program, and Revisiting the Founding Era Town Hall program this month. The grant is from The Gilder-Lerman Institute, and will heopteens and adults learn about our country's and our community's history.(Handouts)

Building/Maintenance Issues

We've had a door added to the conference room, (one that can be locked and controlled by the staff.) We struggle with heat on especially cold mornings—Two space heaters are needed for warmth. One of them we had to throw out because it wasn't up to code.



Monticello Library Board

Meeting Minutes

Tuesday, December 11, 2018

I. Call to Order

Shea Roskowiak called to order the regular meeting of the Monticello Library Board at 5:32 p.m. at the Monticello Library.

II. Roll Call

Julie Spiers conducted a roll call. The following persons were present: Shea Roskowiak, Marla Scherber, Charlotte Gabler, Julie Spiers, Beth Metzger, Janet Bridgland, Brandi Canter. Absent: Teri Willenbring. *Jamie (Absent)*

III. Approval of Minutes from Last Meeting

Charlotte motioned to approve the September 11, 2018 meeting minutes. Janet seconded. All approved. Motion carried.

IV. Library Report - Marla Scherber

- a) Welcomed Marla Scherber as the new library services coordinator. Official start date is 12/17/18.
- b) Programming participation at Monticello continues to increase. The library had an amazing 3rd quarter.
- c) Gearing up for Winter Reading Program. The program is for teens and adults. Some of the prizes will be mugs and caps. Participants may register at the library or online.
- d) Library staff continues to provide outreach and programming to the WCCA Headstart and local schools. Staff has been discussing ways to expand outreach to pre-K kids and their families.
- e) In early 2018 the library received a \$1,000 grant from the ALA and Gilder Lehrman Institute of American History. The grant has provided a local high school class in developing projects on early American history, which they will present in February 2019. We are planning a community discussion program for sometime in April 2019.

V. Patron Services Supervisor Report - Brandi Canter

- a) The Buffalo library has had a telescope available for checkout for the past year (thanks to the Buffalo Rotary Club). It was such a success that the rotary will provide donations to enable 20 telescopes to be available for checkout by all GRRL patrons.
- b) GRRL has also rolled out a collection of "Try It Yourself" kits for patrons to be able to learn about a new craft or sport. Craft kits include knitting, jewelry, clay, and paper crafting. Sports include Frisbee golf and baseball. The kits contain instructional materials and non-consumable parts.

VI. Old Business

- a) The meeting room is now available. There have been requests to have a door. Charlotte will ask the City for funds for a door (with partial glass).
- b) The meeting room policy and fee schedule was approved at the most recent city council meeting. Rooms must be reserved through Marla but be paid at the city (no charge for non-profits).

VII. New Business

- a) Board memberships expiring 12/31/18.
 - Janet is ending her term on the board. Since we added two positions last year, Charlotte made a motion to invite Beth Metzger back on the board. Janet seconded the motion. All in favor. Motion approved.
 - Charlotte made a motion to renew Julie's term on the board. Janet seconded the motion. All in favor. Motion approved.

VIII. Adjournment

Shea adjourned the meeting at 6:05 p.m. Charlotte seconded. All approved. Motion carried.

Next meeting: March 12, 2019, 5:30 p.m.