

1. Agenda Docs

Documents:

[10-7-2022 BCOL MINUTES DRAFT.PDF](#)

[3-3-23 BCOL AGENDA.PDF](#)

[BCOL ADVISORY RULES BYLAWS DRAFT CHANGES 2-9-23.PDF](#)

# DRAFT

## MINUTES

### BERTRAM CHAIN OF LAKES REGIONAL PARK ADVISORY COUNCIL

Friday, October 7, 2022, 8:00 a.m.

Monticello Community Center

**Members Present:** Lynn Anderson, Mark Daleiden, Martyn Dibben, Dawn Larson, Sam Murdoff, Scott Peterson, Tom Vetsch

**Members Absent:** Jim Davidson, Tom Jahnke, Wes Olson, Darek Vetsch, Jeremiah Mack, Eric Olson

**Staff Present:** Ross Demant, Beth Green, Brad Harrington, Josh Berthiaume, Josh Thompson

#### 1. Call to Order.

Martyn Dibben called the meeting to order at 8:10 a.m. and declared a quorum.

#### 2. Consideration of approving minutes from June 3, 2022.

MARK DALEIDEN MOVED TO APPROVE THE MINUTES FROM JUNE 3, 2022. MOTION SECONDED BY SCOTT PETERSON. MOTION CARRIED.

#### 3. Consideration of adding to and approving the agenda.

MARK DALEIDEN MOVED TO APPROVE THE AGENDA AS AMENDED. MOTION SECONDED BY SCOTT PETERSON. MOTION CARRIED.

#### 4. Wright County Projects and Program Update.

Will be adding security cameras at campground and south horse barn. Need county electrician to do some work so will have those installed in the next couple weeks. Will be good to have those in the off season to help deter vandalism in the off season.

Next year south parking lot planning improvements and will bring back info to group. Planning to start in January or February.

All summer programming went very well. The Women, Water & Wine was very successful and there was a long waiting list for that event.

Cross country has started. LaVallee run was two weeks ago it went well but was rainy, so the numbers were down a little.

Gearing up for the Bertram Bootacular event at the campground on 10/29 from 5-8 pm. All vendor booths will be free and there is a contest for the best booth. Monticello Parks will have a booth.

Getting ready for winter operations, and cross-country skis and snowshoes will be in by January. Will rent out of the contact station at the campground. Tentative cost is \$5/day, with the hours from 10 am to 6 pm on Saturday & Sunday.

Winter vents include the Santa event at Bertram on 12/3. Women, Wine & Winter on 1/20. Sweetheart snowshoe hike will be at Bertram on 2/11. Cost is \$40/couple, includes a catered meal, guided hike, dessert social. There's also a cabin package option for \$110/couple. There will be a family Snowshoe hike on 2/12.

**5. City of Monticello Projects and Program Update.**

**A. Athletic Association Update, 2023 Access Project.**

Tom Pawelk noted that the City is requesting proposals for a Communitywide Needs Assessment, which will include addressing the athletic needs at Bertram beyond 2023.

**6. Nature Based School District Update.**

School district was not present at the meeting. Harrington said that things are going well. Need to have agreements in place in December and January before they post enrollment for school.

**7. Friends of Bertram Update.**

Met with Friends on Wednesday and discussing how county can help them to be successful. Not looking to take over but who is in charge of it. Just want them to be actively moving and involved. Send out a poll to see when the best time to meet is. Friends will help out with the Bootacular event on 10/29.

**8. Discussion of Added Items.**

- Future facilities and storage space for athletics: Bring back to next meeting.

**9. Schedule the Next Meeting.**

The next meeting is scheduled for December 2 at 8 a.m. at the Monticello Community Center.

**10. Adjourn.**

Meeting Adjourned at 9:20 A.M.

Recorder:

*Beth Green*

\_\_\_\_\_  
Beth Green, Administrative Assistant

Approval Date:

\_\_\_\_\_

Attest:

\_\_\_\_\_  
Martyn Dibben, BCOLAC Chairman



**BERTRAM CHAIN OF LAKES REGIONAL PARK  
ADVISORY COUNCIL MEETING AGENDA  
FRIDAY, MARCH 3, 2023**

**8:00 a.m.**

**Wright County Government Center Room 3101  
3650 Braddock Ave.**

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1. Call
2. Election of Officers – Chair and Vice-Chair
3. Consideration of Approving Minutes from October 2022
4. Consideration of adding to and approving the agenda (Attached)
5. Accept Resignation of Wes Olson
6. Rules and Bylaw Discussion
7. Appointing Jim Lindbergh as BCOL Historian
8. City of Monticello 2023 Projects Update
9. Wright County 2023 Projects Update
10. Discussion of Added Items
11. Schedule Next Meeting October 6 at 8 a.m.
12. Adjourn

**By-Laws For  
The Bertram Chain of Lakes Regional Park Advisory Council**

Article I     Name of the Council

The name of the organization shall be the ***Bertram Chain of Lakes Regional Park Advisory Council***.

Article II    Membership

The Bertram Chain of Lakes Regional Park Advisory Council shall consist of thirteen members as follows:

- ~~(2)~~1 Monticello City Council Members, as designated by the City Council
  - (1) Monticello City Parks Arts and Recreation Commission Member, as designated by the Parks Arts & Recreation Commission
- ~~(2)~~1 Wright County Commissioners, as designated by the County Board
  - (1) Wright County Parks Board Member, designated by the Parks Advisory Board
  - (1) Monticello Township Officer or Representative, as designated by the Township
- ~~(4)~~2 Citizens at large appointed by the balance of the Advisory Council, upon approval of the Monticello City Council and the Wright County Board of Commissioners.
- (1) Monticello School District Representative, as designated by the School District

~~and:~~

- ~~•     (1) Ex Officio Non Voting Member from the YMCA, as designated by the YMCA~~

Article III   Term of Office

The term of the regular at large members shall be for three (3) years and shall be staggered so that no more than two (2) members' terms expire in a given year.

All regular appointments shall expire at the first Bertram Chain of Lakes Regional Park Advisory Council meeting of the new calendar year.

Article IV    Attendance

It is the County Board of Commissioners and Monticello City Council's intention to encourage members to attend all meetings. Should any member be absent for more than three meetings in a calendar year, that member may be subject to replacement.

Article V     Vacancy

Any vacancy in the at large membership shall be filled by the recommendation of the balance of the Advisory Council, followed by approval of the Monticello City Council and the Wright County Board of Commissioners. Any vacancy in the regular members shall be filled by the appointing body, and such appointee shall serve for the term.

Article VI    Officers

Section 1. Elections. The Bertram Chain of Lakes Regional Park Advisory Council shall elect at its January meeting from its membership, a Chair, and a Vice-Chair

who shall serve for a term of one year and shall have such powers as may be prescribed in the rules of said Council.

Section 2. Duties of Chair. The Chair shall preside at all meetings and shall have the duties normally conferred and parliamentary usage of such officers.

Section 3. Duties of Vice-Chair The Vice-Chair shall act for the Chair in his/her absence.

Section 4. Duties of Secretary. A Secretary may be appointed who is not a member of the Bertram Chain of Lakes Regional Advisory Council, but can be employed as a member of County or City staff. The Secretary shall keep the minutes and records of the Advisory Council; and with the assistance of other staff as is available, shall prepare the agenda of the regular and special meetings for Advisory Council members, arrange proper and legal notice of hearings when necessary, attend to correspondence of the Advisory Council and other duties as are normally carried out by a secretary.

Article VII Committees

Currently there are three ~~(3)~~ 2 active committees established by the Bertram Chain of Lakes Regional Park Advisory Council:

- Regional/~~Passive~~ Park Use Committee (Will made up of the Wright County Parks and Recreation Commission)
- Athletic Complex Committee (Will be made up of the City of Monticello Parks and Recreation Commission)
- ~~Technical and Resources Committee~~

The Bertram Chain of Lakes Regional Park Advisory Council may establish committees to meet as needed.

Article VIII Meetings

Section 1. ~~Meetings shall be held on the first Friday of January, March, May, July, September, November, beginning at 8:00 a.m. In the event of a conflict with a holiday or special events, a majority at any meeting may change the date and location of the meeting.~~ Meetings shall be held the first Fridays of March and October. In the event of a conflict the Chair or Vice-Chair may change the date and location of the meeting. The meeting shall be open to the general public.

Section 2. Special meetings may be called by the Chair and Vice-Chair together or six (6) members of the Bertram Chain of Lakes Regional Park Advisory Council.

Section 3. Proper and legal notice of meetings, special meetings, and meeting cancelations shall be posted as required by the Secretary of the Bertram Chain of Lakes Regional Park Advisory Council, at and posted at the Wright County Government Center and Monticello City Hall.

Article IX Quorum

A majority of the total voting Advisory Council members shall constitute a quorum for the transaction of business.

Article X Duties of the Advisory Council

It shall be the duty of the Advisory Council, with staff assistance, to study and provide information to determine the usage, operation, management and functions, and make recommendations to the County Board of Commissioners and the City Council in respect thereof, including general and specific development standards and criteria for evaluating specific uses, policy, to the extent and objectives of County and City participation in outdoor recreation and programs for coordination with other groups or agencies.

Article XI Amendments

These bylaws may be recommended to be amended by a majority vote of the existing membership of the Advisory Council, after full notice has been given in writing to all members, with final approval by the Wright County Board of Commissioners and the Monticello City Council.

Passed this 27 day of April, 2021, by the Wright County Board of Commissioners.

Passed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by the Monticello City Council.